



ABUSE, NEGLECT AND EXPLOITATION

Care and Life Home Health Services Agency will not tolerate abuse or neglect situations; all employees must complete a Disclosure Statement Child/Adult Abuse Information Act form prior to employment and is included in the pre-employment criminal background check.

If a caregiver observes an incident of abuse or neglect, we require the caregiver to implement any of the following steps:

- ✓ An immediate oral report must be made by telephone to the Home health agency, administrator or any representative officer to:

CARE AND LIFE HOME HEALTH SERVICES

5304 S FLORIDA AVE, SUITE 411, LAKELAND FL 33813

TEL 863-940-4938

Email: servi@careandlife.com

Also to proper law enforcement agency or the Department of Social and Health Services and, upon request, must be followed by a written Incident Report. Each report, oral or written, must contain the following information, if known:

If in the case of a child:

- The name, address and age of the child;
- The name and address of the child's parents, stepparents, guardians, or other persons having custody of the child;
- The nature and extent of the alleged: injury or injuries; neglect; and sexual abuse
- Any evidence of previous injuries, including their nature and extent; and
- Any other information that may be helpful in establishing the cause of the child's injury, injuries, or death and the identity of the alleged perpetrator or perpetrators.

If in the case of an adult:

- The name and address of the person making the report;
- The name and address of the vulnerable adult and the name of the facility or agency providing care for the vulnerable
- The name and address of the legal guardian or alternate decision maker;
- The nature and extent of the abandonment, abuse, financial exploitation, neglect, or self-neglect; any history of previous abandonment, abuse, financial exploitation, neglect, or self-neglect;
- The identity of the alleged perpetrator; and
- Other information that may be helpful in establishing the extent of abandonment, abuse, financial exploitation, neglect, or the cause of death of the deceased vulnerable adult.
- Unless there is a judicial proceeding or the person consents, the identity of the person making the report under this section will be treated as confidential.

Where to Report?

- **By Phone:** Call Florida Abuse Hotline at **1-800-96-ABUSE (1-800-962-2873)** (Adult Protective Services) Press 1 to report suspected abuse, neglect or exploitation of the elderly or a vulnerable adult. This toll-free number is available 24/7. TDD (Telephone Device for the Deaf): **1-800-453-5145**
- **By Fax:** To make a report via fax, please send a detailed written report with your name and contact telephone to **1800-914-0004**. If there is reason to suspect that sexual or physical assault has occurred, such incidents shall immediately be reported to the appropriate law enforcement agency and to the Department.
- **Report online** at <https://reportabuse.dcf.state.fl.us/>

Contact Information

- Department of Children and Families
- Adult Protective Services Phone: **850-488-2881**

I, _____, hereby attest that I have read the abuse, neglect and exploitation form.

Signature: _____

Date: _____